

CITY OF PARK RIVER

PO BOX C
PARK RIVER, ND 58270

*LIGHT & WATER DEPARTMENT
AUTO-PAY PLAN*

With **Auto-Pay**, monthly utility bills are paid with funds transferred to the Light & Water Department from your checking account.

Each month you will receive your utility bill as normal.

Your bank will deduct the payment amount from your checking account 14 to 18 days after the billing date.

To enroll in the **AUTO-PAY** program, fill out this authorization form and mail or drop off the form along with a *voided check or deposit slip* from your checking account. You can choose which month you would like the **AUTO-PAY** plan to start. You will then see the following message on your bill;
*****AUTO-PAY PLAN IN EFFECT*****

There is **NO CHARGE** for the **AUTO-PAY** service.

The City of Park River reserves the right to cancel your use of **AUTO-PAY**. You may cancel or suspend **AUTO-PAY** following written notice to the City of Park River.

**CITY OF PARK RIVER
MUNICIPAL UTILITIES
AUTO-PAY PLAN**

NAME: _____

ADDRESS: _____

PHONE#: _____

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BANK NAME: _____

ADDRESS: _____

CHECKING ACCOUNT #: _____

PLEASE ATTACH A VOIDED CHECK OR DEPOSIT SLIP

The City of Park River reserves the right to cancel my use of AUTO-PAY.
I will write to the City of Park River if I decide to cancel AUTO-PAY.

SIGNATURE(S) OF ACCOUNT HOLDER(S)

NOTE: If account is in two names, both account holders must sign above.

TODAY'S DATE: _____

Mail this half of the form to PO Box C

or

bring to City Office building @ 514 Briggs Ave S.

Please call 701-284-6150 with any questions you may have.

Thank you!